



## Henbury, Brentry and Southmead Neighbourhood Partnership Agenda

**Date:** Tuesday, 27 September 2016  
**Time:** 7.00 pm - 9.00 pm  
**Place:** Henbury Village Hall, Church Lane, Henbury, BRISTOL BS10 7QG

**1. Welcome, Introduction and Safety Information** (Pages 4 - 5) 7.00 pm

**2. Apologies for Absence**

**3. Declarations of Interest**

To note any declarations of interest from the councillors. They are asked to indicate the relevant agenda item, the nature of the interest and in particular whether it is a **disclosable pecuniary interest**.

Any declaration of interest made at the meeting which is not on the register of interests should be notified to the Monitoring Officer for inclusion.

**4. Minutes of the previous meeting** (Pages 6 - 18) 7.05 pm

Minutes of the 28th June 2016, Matters Arising and Action Sheet.  
To agree the minutes of the last meeting as a correct record.

**5. Public Forum**

To consider any public forum statements submitted.

The deadline for the receipt of statements is **12 noon on Monday 26 September 2016**.

**6. Neighbourhood Partnership Business Report** 7.15 pm  
**(Keith Houghton)** (Pages 19 - 37)

Wellbeing decisions, Traffic & Transport sub-group date in December; CIL allocation recommendation; latest s106 and CIL funds

7. **Henbury, Brentry & Southmead Neighbourhood Partnership Plan Update Report** 7.35 pm  
**(Keith Houghton)** (Pages 38 - 59)  
Equalities monitoring results; Plan updates and citywide Neighbourhood Partnership event report.
8. **Neighbourhood Partnership Green Capital Projects Update** 7.50 pm  
**(Savita Custead-Bristol Natural History Consortium)** (Page 60)  
Report back on achievement of Green Capital project: Festival of Nature Outreach Project
9. **Henbury Centre Community Asset Transfer lease to Henbury and Brentry Community Council** 8.10 pm  
**(John Bos-Bristol City Council, Community Assets Manager)**  
(Page 61)  
Summary of Community Asset Transfer application success by Henbury and Brentry Community Council and requests for Neighbourhood Partnership comments; brief presentation of plans by Henbury and Brentry Community Council Henbury Centre Group.

**Date of Next Meeting:** 7.00 pm, Tuesday, 13 December 2016, United Reformed Church, Wigton Crescent, Southmead, BS10 6DY

**Contact – The local Neighbourhood Partnership (NP) Coordinator is:**

Keith Houghton

Telephone : 0117 92 22135

e-mail : [keith.houghton@bristol.gv.uk](mailto:keith.houghton@bristol.gv.uk)

**The Democratic Services Officer of the meeting is**

Louise deCordova

Telephone : 0117 35 26151

e-mail : [democratic.services@bristol.gov.uk](mailto:democratic.services@bristol.gov.uk)

## What is a Neighbourhood Partnership?

Neighbourhood Partnerships are the route to influence and improve services in the neighbourhood for residents, community organisations, service partners, and where local councillors make decisions about Bristol City Council business

## How do I get involved?

Anyone who lives or works in the area can get involved in this Neighbourhood Partnership by:

- **Attending this meeting and commenting on any item of business on the agenda.** Everyone is welcome to attend this meeting and contribute.
- **Submit a Public Forum statement** to the clerk to the meeting (contact details above) **no later than noon on the working day before the meeting.** The statement will, where possible, be sent directly to members of the Partnership, and be printed and circulated at the meeting.

## The Openness of Local Government Bodies Regulations 2014

Any person attending a meeting must, so far as is practicable, be afforded reasonable facilities for reporting. This includes filming, photographing or making an audio recording of the proceedings.

Members of the public should therefore be aware that they may be filmed by others attending the meeting and that this is not within the authority's control. Oral commentary is not permitted during the meeting as this would be disruptive.

## Neighbourhood Partnerships

All members of the Neighbourhood Partnership (NP) must abide by the following fundamental values that underpin all the activity of the NP:

**Accountability** – Every decision and action undertaken by the NP will be able to stand the test of scrutiny by residents, Bristol City Council (BCC) (councillors and officers), service providers, the media, and any other interested party.

**Integrity and honesty** – All members of the NP are expected to undertake all duties (within the NP and externally) with integrity and honesty, and to always act within the law.

**Transparency** – The NP will maintain a practice of openness and will ensure that as much as possible of its work is available to public scrutiny.

**Equality** - All members of the NP agree to eliminate discrimination, harassment, victimisation, and advance equality of opportunity between people from different groups and foster good relations between people from different groups in the NP

### **Councillors Code of Conduct for Members.**

This is currently set out in item 6 of the Neighbourhood Committee Terms of Reference:

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*6.1 Neighbourhood Partnership Councillors shall comply with the Bristol City Council Elected Members' Code of Conduct and any other code of conduct of councilors which may be adopted by the council (eg. Officer member protocol).*

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### **Anyone attending NP-related meetings and events should – :**

- Be courteous to all others during the meeting and allow each other the opportunity to speak
- Speak through the Chair and respect their role as meeting leader
- Keep to the subject being discussed
- Follow the guidance of the Chair in the conduct of the meeting

Personal attacks, harassment, bullying, offensive and abusive comments are not acceptable. Substantial breach of any of these points will result in the offender being asked to leave the meeting by the Chair or NPC.

**The Neighbourhood Committee** made up of the ward elected members make decisions on the funding and spend within each Neighbourhood Partnership, they can consider recommendations from the floor, sub groups and partners but they alone make the final decision

## **Public Sector Equality Duty**

Before making any decision, section 149 Equality Act 2010 requires the Neighbourhood Partnership to consider the need to promote equality for persons with the following “relevant protected characteristics”: **age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex, sexual orientation.**

The Neighbourhood Partnership must, therefore, have due regard to the need to:

- Eliminate unlawful discrimination, harassment and victimisation
- Advance equality of opportunity between different groups who share a relevant protected characteristic and those who do not share it.
- Foster good relations between different groups who share a relevant protected characteristic and those who do not share it.

*The duty to have due regard to the need to eliminate discrimination in the area of employment, also covers marriage and civil partnership*



**Henbury, Brentry and Southmead Neighbourhood Partnership**  
**7.00 pm, 28 June 2016**

**Present:**

\* De-notes absent

**Ward Councillors**

Councillor Helen Godwin, Southmead;  
Councillor Brenda Massey, Southmead;  
Councillor Mark Weston, Henbury and Brentry;  
Councillor Chris Windows, Henbury and Brentry;

**NP Members**

Toni Anderson (Southmead)  
Joan Bennett (Southmead)  
John Butler (Henbury & Brentry)  
Rose Carr (Henbury & Brentry)  
Jayne Gregory (Henbury & Brentry)  
Lynne Haynes (Henbury & Brentry)  
Alex Kittow (Southmead)  
Tanya Leake (Henbury & Brentry)  
Pat Newport (Southmead)  
Deana Perry (Southmead)  
Antony Skelding (Henbury & Brentry)  
Ian Thornley (Southmead)

**Other Interested parties:**

9 residents were present in the audience

**Also in Attendance:-**

Keith Houghton, Neighbourhood Partnership Co-ordinator  
Louise deCordova, Democratic Services  
Patrick Goodey, Flood Defence Team

**1. Chairing Arrangements (1)**

The Democratic Services Officer asked the Neighbourhood Partnership to consider the Membership and Chairing arrangements for 2016/17. Brenda Massey was duly elected as Chair.

**The Neighbourhood Partnership AGREED to continue with the rotating Neighbourhood Partnership Chair arrangements.**

## 2. Apologies for Absence (2)

Apologies were received from Jayne Gregory, Paul Bolton-Jones (Police) and Tanya Leake.

## 3. Declarations of Interest (3)

None declared.

## 4. Minutes of the previous meeting (4)

The Neighbourhood Partnership considered the Minutes and the Action Sheet.

**The Neighbourhood Partnership AGREED that the minutes of the Henbury, Brentry and Southmead Neighbourhood Partnership on 29 March 2016 be confirmed as a correct record and signed by the Chair subject to the following amendment:**

*Councillor Weston to be identified as Chair instead of Councillor Smith.*

The Neighbourhood Partnership considered the action sheet. All updates relating to outstanding actions were noted.

- a. KH advised that The Henbury and Brentry Community Council School Holidays community drop-in morning had been cancelled and therefore £600 had been returned to the fund.
- b. KH confirmed that Wellbeing grant monitoring was still outstanding from some groups and would be chased a final time.

**Action: Keith Houghton**

- c. It was noted that the Police and Crime Commissioner had not yet finalised their priorities and therefore the Neighbourhood Partnership had an opportunity to influence the Commissioners priorities if they acted quickly. The Neighbourhood Partnership agreed to write to the Police and Crime Commissioner to make a formal request to hold a public meeting in North Bristol. The Neighbourhood Partnership Coordinator to invite neighbouring Neighbourhood Partnerships to the event.

**Action: Keith Houghton**

- d. It was confirmed that the Section 106 funding for cycling infrastructure due to expire in June 2016 was being utilised. Keith Houghton to seek more information from BCC Transport.

**Action: Keith Houghton**

## 5. Public Forum (5)

None received.

## 6. Neighbourhood Partnership AGM Report 2016 (Keith Houghton) (6)

The Neighbourhood Partnership considered the annual report from Keith Houghton, Neighbourhood Partnership Co-coordinator.

The following was noted as part of the discussion: -

- a. Confirmed that the Henbury, Brentry and Community Council would normally elect 8 representatives in order to hold 2 in reserve/substitutes in the event of any absence. Nominations to be sent and considered at the next Henbury, Brentry and Community Council meeting.

**Action: Interested Residents**

- b. In response to changes in ward boundaries, it was confirmed that further development work was in progress to ensure that all residents were enabled and encouraged to get involved.
- c. Resident members requested clarification and a legal definition of 'Devolved Powers', with particular regard to 'decisions relating to council-owned community centres and buildings'.

**Action: Keith Houghton**

- d. KH confirmed that it had not been possible to obtain the breakdown of expenditure from the Highways Department.
- e. No amendments had been made to the Terms of Reference from the previous year except the Partnership's name change; and was subject to the Mayor's delegation of decisions to be agreed at the September meeting of Full Council.

**The Neighbourhood Partnership AGREED: –**

- (i) That Cllr Massey be elected as Chair and that the charring arrangements for 2016/17 would continue as in previous years - Neighbourhood Committees and Partnership meetings would be held alternatively in each of the Wards and would be chaired by one of the elected Councillor representatives from the Ward.
- (ii) That the Neighbourhood Committee and Neighbourhood Partnership Terms of Reference, and the Neighbourhood Committee Financial Operating Framework be noted.
- (iii) That the devolved budgets and influence on services be noted.
- (iv) That the meeting schedule including subgroups and forums be agreed.
- (v) That the financial statement and expenditure for 2015-16 be noted.

**7. Neighbourhood Partnership Business Report (Keith Houghton) (7)**

The Neighbourhood Partnership considered the business activities report from Keith Houghton, Neighbourhood Partnership Co-coordinator.

**The Neighbourhood Committee RESOLVED that the recommendations of the Southmead Wellbeing Panel to allocate £3,035 from the 2016/2017 Wellbeing Fund for the applications received as set out below be approved:**

Organisation	Purpose	Amount recommended
Fonthill Primary School	The Garden Courtyard Project £1,400 requested	£1,000
Friends of Badock's Wood	Looking After Badock's Wood - Advice Leaflet £679 requested	£500
Southmead Festival Committee	Health & Wellbeing at Southmead Festival £400 requested	£400



Organisation	Purpose	Amount recommended
Working in Southmead for Health	Greenway Playscheme £1,000 requested	£1,000
North Bristol Domestic Abuse Forum	North Bristol Domestic Abuse Forum Autumn Conference (£135 requested)	£135
<b>Total Allocation</b>		<b>£3,035</b>
<b>2016/17 Funds remaining to allocate</b>		<b>£7,707</b>

Cllr Weston abstained from the vote to approve funding to Henbury and Brentry Community Council due to having a declared interest.

**The Neighbourhood Committee RESOLVED that the recommendations of the Henbury/Brentry Wellbeing Panel to allocate £3,695 from the 2016/2017 Wellbeing Fund for the applications received as set out below be approved:**

Organisation	Purpose	Amount Recommended
Henbury and Brentry Community Council	Community Action Plan Launch event £400 requested	£400
Welcome Club	Welcome Group, Entertainment for older people	£480
Working in Southmead for Health	Supporting Extend Group in Henbury £480 requested	£480
Blaise Community Garden	Replacement of faulty roof covering of training/meeting building £1,800 requested	£1,800
Emmanuel Chapel	Emmanuel Henbury Youth - Summer Trip £400 requested	£400
North Bristol Domestic Abuse Forum	North Bristol Domestic Abuse Forum Autumn Conference £135 requested	£135
<b>Total Allocation</b>		<b>£3,695</b>
<b>2016/17 Funds remaining to allocate</b>		<b>£7,114*</b>
<b>* note includes £600 returned by H&amp;B Community Council approved from 2015/16 budget</b>		

**The Neighbourhood Committee RESOLVED that the Wellbeing Panel's recommendations not to allocate funding as set out below be approved:**

#### **Southmead Applications not recommended for funding**

ORGANISATION	PURPOSE	AMOUNT REQUESTED	REASON
Southmead Development Trust	Falls Prevention Project	£968	Did not score enough to be considered for funding; applicant asked to cost out items; equalities benefit not explored clearly; Panel thought other funding should be sought, not simply the Wellbeing

#### **Henbury and Brentry Applications not recommended for funding**

<b>ORGANISATION</b>	<b>PURPOSE</b>	<b>AMOUNT REQUESTED</b>	<b>REASON</b>
Branch Community Church	IMPs Toddler Group	£2,400	Panel deferred to next round: would like to see a breakdown of income from fees over next 2 years; how group plans its sustainability; only willing to fund on 1 year basis; encourage to seek other potential financial support, not rely on Wellbeing alone
Henbury Community Art Group	Henbury School Community Art Group equipment	£1,206	Panel deferred to next round: Panel is keen to support the project: but wants to know how the project will be sustainable; encourage to pursue other funders as well as Wellbeing; is there any income from participants?

The partnership discussed the pros and cons of combining resources with other Neighbourhood Partnerships to employ a fund raiser. It was confirmed that further research was required, St George Neighbourhood Partnership could provide more detail on how this had been implemented and how this was currently being managed.

**The Neighbourhood Committee RESOLVED:**

- (i) that the Recommendation to set up a working group to produce a report for the September Neighbourhood Partnership on the options for using Neighbourhood Partnership Budget to employ a Fundraiser be approved; and in addition that the Neighbourhood Partnership Cordinator should formally approach Avonmouth and Kingsweston and Horfield and Lockleaze with a view to progressing this to a detailed proposal for a decision in September 2016.**

**Action: Keith Houghton**

- (ii) That the Neighbourhood Partnership hold a further Governance and Neighbourhood Partnership development event which could include consideration of allocation of other Neighbourhood Partnership budgets be approved. And that the Neighbourhood Partnership Coordinator identify individuals to take forward individual pieces of work.**

**Action: Keith Houghton**

**The Neighbourhood Partnership AGREED: –**

- (i) That the Wellbeing Fund balance available for 2016/17 Ref 1.1 be noted**
- (ii) That the setup of a Traffic & Transport sub-group in October/November to report back to the December Neighbourhood Partnership meeting on scheme recommendations be approved.**
- (iii) That the latest S106 contributions and the latest statement on Community Infrastructure Levy (CIL), including the new contribution be noted.**
- (iv) That the legal information giving due regard to Public Sector Equality Duty be noted.**

**8. Neighbourhood Partnership Plan Update Report (Keith Houghton) (8)**

The Neighbourhood Partnership considered the business activities report from Keith Houghton, Neighbourhood Partnership Co-coordinator. Patrick Goodey, the Flood Risk team manager outlined the flood defence work proposed in Fonthill Park.

The following was noted as part of the discussion: -

#### *Fonthill Flood Defence Work*

- a. It was confirmed that the Fonthill scheme would cost £70k with £50k coming from the Environment Agency and £20k being funded by the Council. There would be no cost to the Partnership.
- b. Concerns were raised over the safety of the scheme with particular regard to the proximity of the scheme to a local primary school. It was confirmed that safety was paramount and construction design regulations were being adhered to.
- c. Questions were raised over the ownership of land that ringed the football ground and whether the agricultural growth was a natural defence against flooding or a contributor to the flooding problem which needed to be removed. Flood Risk manager to investigate ownership of the land and report findings.

**Action: Patrick Goodey**

#### *Neighbourhood Partnership Plan*

- d. It was confirmed that the draft Neighbourhood Partnership plan would be published online
- e. It was confirmed that the Wellbeing process was being reviewed across the city in order to simplify the process and make the best use of shrinking resources.
- f. The Partnership agreed that Parks access work could be submitted as an example case study for the Citywide NP meeting on 20<sup>th</sup> July. The access work in the Southmead area had been working with disabled people to meet aspirations to improve access for motorised scooters and parents with large buggies. The work had needed to be balanced against concerns over access and misuse of motorcycles.

#### **The Neighbourhood Partnership AGREED: –**

- (i) to a) support the change of use for proposed Flood defence work at Fonthill and b) remove the existing action within the Neighbourhood Partnership Plan**
- (ii) that the Draft Neighbourhood Partnership Action Plan and the draft Delivery programme for July 2016-Dec 2017, be noted and that a further Development day be set up to refine the plan, attach Neighbourhood Partnership resources to its delivery and develop the governance elements further**
- (iii) That the updates on actions to deliver the existing Neighbourhood Partnership Plan be noted.**
- (iv) To nominate Cllr Weston and resident Anthony Hollick to represent Henbury, Brentry and Southmead on the Wellbeing Fund working group.**
- (v) To present the Neighbourhood Partnerships work around access to parks as an example of good practice for shared conversations at the July Citywide Neighbourhood Partnership meeting.**

**Action: Keith Houghton**

#### **9. Green Capital Projects Update 3 (Ed Norton, Lifecycle) (9)**

The Neighbourhood Partnership considered the verbal update and presentation from Chrissie Decker, LifeCycle. (presentation attached)

The following was noted as part of the discussion: -

- a. The Partnership was keen to see this project continued throughout the summer months and replicated in other wards.
- b. There were a number of funding options that could be explored either via an application through the Neighbourhood Partnership Wellbeing fund or via a 2012 Olympics legacy fund administered by Quartet Community Foundation entitled '14 Fund'. The information would be passed on to the teams fund raiser by Ed Norton.

**Action: Ed Norton**

- c. The Partnership suggested the use of volunteers to build capacity in the scheme. The team would be interested in exploring this further. The Neighbourhood Partnership Coordinator to pass on details of people who could progress this work to Serge Chapman.

**Action: Chrissie Decker and Keith Houghton**

- d. The Bike Back scheme had been nominated for a National award and Life Cycle asked people to log on to vote for them.

#### **10. Southmead Town Centre Vision (George Grace) (10)**

The Neighbourhood Partnership considered the verbal update and presentation from Alan Piper and Deana Perry on the work done to date to develop a vision for improving the long-term viability of Southmead Arnside and Glencoyne as a town centre and thriving High Street. (presentation to follow)

The following was noted as part of the discussion: -

- a. That it was important to ensure as wide a consultation as possible with residents to ensure that their views were heard.

**The Neighbourhood Partnership AGREED to note the report.**

#### **11. Henbury and Brentry Community Plan (Tim Parkinson) (11)**

The Neighbourhood Partnership considered the verbal update on the achievement of Henbury and Brentry Community Plan from Tim Parkinson.

- a. The draft plan submitted to the DCLG and been approved in early April and the plan would be launched at an event on 23<sup>rd</sup> July. The plan would be delivered to every house in the wards.

**The Neighbourhood Partnership AGREED to note the report.**

#### **12. Matters Arising ()**

- a. Partnership members were asked to report any instances of hate crime or racism to the police or SARI particularly in the light of recent events.
- b. There were a number of events and surveys taking place in the community and the Neighbourhood Partnership Coordinator was asked to circulate an email to all residents with the details, including the Job Club and Southmead Festival.

**Action: Keith Houghton**

**Date of the Next Meeting:** 7.00 pm, Tuesday, 27 September 2016 (Venue to be confirmed)

Meeting ended at 9.00 pm

**CHAIR** \_\_\_\_\_



**Action Sheet – Henbury, Brentry and Southmead NP – 28<sup>th</sup> June 2016**

<b>Minutes No.</b>	<b>Title of Report/ Description</b>	<b>Action and Deadline</b>	<b>Responsible officer</b>	<b>Action taken and date completed</b>
4	Minutes of the previous meeting	b. KH confirmed that Wellbeing grant monitoring was still outstanding from some groups and would be chased a final time	Keith Houghton	KH is still following these groups up
		c. The Neighbourhood Partnership agreed to write to the Police and Crime Commissioner to make a formal request to hold a public meeting in North Bristol. The Neighbourhood Partnership Coordinator to invite neighbouring Neighbourhood Partnerships to the event.	Keith Houghton	KH has responded to an e-mail from William Hatfield, the Crime Commissioner’s Digital, Events and Engagement Coordinator, enquiring about visits to Forums. Has suggested that drugs is a key focus and is exploring the most useful way of engaging in our NP and other North NP areas.
		d. It was confirmed that the Section 106 funding for cycling infrastructure due to expire in June 2016 was being utilised. Keith H to seek more information from BCC Transport	Keith H to seek more information from BCC Transport	See update in Item 2 at Item 3.4, NP Business Report
6.	Neighbourhood Partnership AGM Report 2016	a. Confirmed that the Henbury, Brentry and Community Council would normally elect 8 representatives in order to hold 2 in reserve/substitutes in the event of any absence. Nominations to be sent and considered at the next Henbury, Brentry and Community Council meeting.	Interested Residents	H&BCC have selected two further Resident Members for the NP: Charles Claxton and Andy Hollick
		c. Resident members requested clarification and a legal definition of	Keith Houghton	KH has taken this back to Neighbourhood Management team and this will be amended to

Minutes No.	Title of Report/ Description	Action and Deadline	Responsible officer	Action taken and date completed
		'Devolved Powers', with particular regard to 'decisions relating to council-owned community centres and buildings'.		reflect that NPs are invited to share views on community buildings, not to make decisions on them
7.	Neighbourhood Partnership Business Report	<b>That the following Wellbeing funding allocations be approved:</b>	Keith Houghton, July 2016	All have been administered
		<b>a. Southmead Wellbeing funding allocations:</b>		
		Fonthill Primary School, The Garden Courtyard Project: £1,000		
		Friends of Badock's Wood, Looking After Badock's Wood - Advice Leaflet: £500		
		Southmead Festival Committee, Health & Wellbeing at Southmead Festival: £400		
		Working in Southmead for Health, Greenway Playscheme, £1,000		
		North Bristol Domestic Abuse Forum, Autumn Conference, £135		
		<b>b. Henbury/Brentry Wellbeing funding allocations:</b>		All have been administered
		Henbury and Brentry Community Council, Community Action Plan Launch: £400		
		Welcome Club, Entertainment for older people, £480		
		Working in Southmead for Health, Supporting Extend Group in Henbury: £480		
		Blaise Community Garden,		

Minutes No.	Title of Report/ Description	Action and Deadline	Responsible officer	Action taken and date completed
		Replacement of faulty roof: £1,800		
		Emmanuel Chapel Youth – summer trip: £400		
		North Bristol Domestic Abuse Forum, Autumn Conference, £135		
		<b>That the following Wellbeing funding allocations were not approved:</b>		All have been administered
		Southmead Development Trust, Falls Prevention		
		Branch Community Church, IMPs Toddler Group		
		Henbury Community Art Group, equipment request		
		to set up a working group to produce a report for the September Neighbourhood Partnership on the options for using Neighbourhood Partnership Budget to employ a Fundraiser be approved; and in addition that the Neighbourhood Partnership Co-ordinator should formally approach Avonmouth and Lawrence Weston and Horfield and Lockleaze with a view to progressing this to a detailed proposal for a decision in September 2016.	Keith Houghton	Avonmouth & Lawrence Weston are interested in joint working on Fundraiser; Horfield and Lockleaze are not considering this option.  The working group has not been set up yet. The NP Plan prioritisation meeting needs to happen first to identify which work to direct to the Fundraiser initiative.
		hold a further Governance and Neighbourhood Partnership development event which could include consideration of allocation of other Neighbourhood Partnership	Keith Houghton	Not been possible to organise this meeting in the short period between end of June and September during the summer holiday season. Date being agreed at the NP meeting



Minutes No.	Title of Report/ Description	Action and Deadline	Responsible officer	Action taken and date completed
		budgets be approved.		
8.	Neighbourhood Partnership Plan Update Report	Fonthill Flood Defence work: whether the agricultural growth was a natural defence against flooding or a contributor to the flooding problem which needed to be removed. Flood Risk manager to investigate ownership of the land and report findings.	Patrick Goodey	Awaiting response – verbal update at the NP meeting
		To present the Neighbourhood Partnerships work around access to parks as an example of good practice for shared conversations at the July Citywide Neighbourhood Partnership meeting.	Keith Houghton	Actioned – excellent presentation at the Event by Deana Perry and Cllr Massey
9.	Green Capital Projects Update 3 (Ed Norton, Lifecycle)	of funding options that could be explored either via an application through the Neighbourhood Partnership Wellbeing fund or via a 2012 Olympics legacy fund administered by Quartet Community Foundation entitled '14 Fund'. The information would be passed on to the team's fund raiser by Ed Norton.	Ed Norton	Information passed on to Lifecycle
		the use of volunteers to build capacity in the scheme. The team would be interested in exploring this further. The Neighbourhood Partnership Coordinator to pass on details of people who could progress this work. Serge Chapman	Chrissie Decker and Keith Houghton	Information passed on to Lifecycle

Minutes No.	Title of Report/ Description	Action and Deadline	Responsible officer	Action taken and date completed
12.	Matters Arising	events and surveys taking place in the community and the Neighbourhood Partnership Co-ordinator was asked to circulate an email to all residents with the details, including the Job Club and Southmead Festival.	Keith Houghton	NPC will use Facebook, e-mails and local websites to distribute information
<b>Outstanding Actions from 8<sup>th</sup> December 2015 NP meeting:</b>				
7	Universal Credit and Welfare reform Update	The Partnership requested that this information be shared with the wider community via the Mead community newsletter.	<b>Keith Houghton to liaise Katie Britten Jan/Feb 2016</b>	Articles in both Mead and Henbury/Brentry still to go in – awaiting any changes following Budget and stabilisation of future funding for the Mead, now established.
<b>Outstanding Actions from 22<sup>nd</sup> September 2015 NP meeting:</b>				
12	Neighbourhood Partnership Plan Update	Keith Houghton to approach Neighbourhood Partnerships in North Bristol to consider a joint invitation to the Police and Crime Commissioner to discuss drugs concerns.	<b>Keith Houghton, November 2015</b>	To organise after the Police & Crime Commissioner elections in May 2016  See NP Plan Update (Item 7)



**Henbury, Brentry & Southmead Neighbourhood Partnership  
Tuesday 27th September 2016**

**Report of:** Keith Houghton, Neighbourhood Partnership Co-ordinator.  
**Title:** Henbury, Brentry & Southmead NP Business Activities Report  
**Contact Telephone Number:** 0117 922 2135

**Recommendations:**

1. The NP is asked to note the Wellbeing Fund balance available for 2016/17(**1.1**)
2. The Neighbourhood Committee (NC) is asked to approve the recommended Southmead Wellbeing funding allocations in **para 1.2.3a**; to approve the recommended Henbury/Brentry Wellbeing allocations in **para 1.3.3a** and to approve the recommendations not to fund the application set out in **para 1.4** and the recommendation to seek more information with a view to considering the application in December
3. The NC is asked to agree a final date/time for the Governance and NP development event (**Item 2**)
4. NP is asked to note the timetable for Sth Glos traffic modelling which impacts on the setting-up of the next Traffic & Transport sub-group and the consequent recommendation of a December sub-group meeting (**Item 3.3**) and the update on Highways spend on Southmead Hospital S106 (**Item 3.4**)
5. The Neighbourhood Committee (NC) is asked to approve the allocation of £5,000 from CIL monies to support purchase of equipment by H&BCC to run a Community Centre service at the Henbury Centre (**Item 4**)
6. The NC & NP to note the latest S106 contributions and the latest statement on Community Infrastructure Levy (CIL), including the new contributions (**Items 5.1 & 5.2**)
6. To note the legal information in **Item 6**: due regard to Public Sector Equality Duty

## Item 1: Wellbeing Fund Decisions

The NP agreed at its meeting on 28<sup>th</sup> March 2016 to retain a Wellbeing Fund of £20,000 from its Neighbourhood Budget for 2016/17

### 1.1 2016/17 Wellbeing Balance:

		<b>Running Total</b>
<b>Devolved budget for 2016/2017</b>	£20,000.00	£20,000.00
£ underspend from 2015/16 Budget	£951	£951.00
Total 2015/16 available:		£20,951,00
£ allocated 28 <sup>th</sup> June	£6,730	<b>£14,221</b>

Divided as follows:

<b>Ward</b>	<b>Amount</b>	<b>Running Total</b>
Southmead	<b>£10,742</b>	
£ allocated 28th June	£3,035	£7,707
Henbury/Brentry	<b>£10,209</b>	
£ allocated 28th June	£3,695	£6,514

### 1.2 Southmead Wellbeing Fund recommendations:

1.2.1 The Southmead Steering Group Wellbeing Assessment Panel met on 31<sup>st</sup> August 2016. Declarations of interest were declared as appropriate.

1.2.2 The Panel received 6 applications requesting a total of £3,764.70

#### 1.2.3 Recommendation: That the Councillors in the Neighbourhood Committee:

**a. approve the recommendation of the Southmead Wellbeing Panel to allocate £2,706 from the 2016/2017 Wellbeing Fund for the applications received as set out below:**

ORGANISATION	PURPOSE	CONDITIONS/ NOTES	AMOUNT RECOMMENDED
The Southmead Development Trust	'Blaze' Wellbeing Activity Group - £966 requested	Panel supports activity but encourages applicant apply to other funding sources	£600
Working In Southmead for Health	Community Noticeboards - £1,250 requested	Strong support for Community Plan priority	£1,250
Working In Southmead for Health	Southmead Job Club - £496 requested	Panel would have liked more information on the success to date and why the laptops are needed; Want to know how many people obtain jobs/better jobs in report back.	£300
North Bristol Parent Carers	North Bristol Parent Carers Group - £251 requested		£251
BS10 Parks & Planning Group	Responding to planning applications and developments in the area - £305 requested		£305
<b>Total Proposed Allocation</b>			<b>£2,706</b>
<b>2016/17 Funds remaining to allocate</b>			<b>£5,001</b>

### 1.3 Henbury/Brentry Wellbeing Fund recommendations:

1.3.1 The Henbury/Brentry Wellbeing Assessment Panel met on 31<sup>st</sup> August 2016. Declarations of interest were declared as appropriate.

1.3.2 The Panel received 8 applications requesting a total of £7,339.42

**1.3.3 Recommendation: That the Councillors in the Neighbourhood Committee:**

**a. approve the recommendation of the Henbury/Brentry Wellbeing Panel to allocate £5,406 from the 2016/2017 Wellbeing Fund for the applications received as set out below:**

ORGANISATION	PURPOSE	CONDITIONS/ NOTES	AMOUNT RECOMMENDED
Henbury Village Hall	Audio / Visual facilities for Film Club	Panel would like to see competitive quotes – panel member offered to support using his specialist knowledge	£1,500
Henbury and Brentry Community Council	Henbury Job Club		£500
Henbury and Brentry Community Council	Community Newsletter publication	Panel would like to see articles reflecting the range of different sections of H/B communities; would like information on the revenue income from advertising to support sustainability of the newsletter	£1,500
The Branch Community Church	IMPs Toddler Group	Panel requires evidence to Public Liability insurance to release funding for this work	£700
Henbury Community Art Group	Henbury School Community Art Group	Panel recommends partial support: Panel is keen to support the project: but wants to know how the project will be sustainable; encourage to pursue other funders such as Warburtons & Quartet.	£650
North Bristol Parent Carers	North Bristol Parent Carers Group		£251
BS10 Parks & Planning Group	Responding to planning applications and developments in the area		£305

ORGANISATION	PURPOSE	CONDITIONS/ NOTES	AMOUNT RECOMMENDED
<b>Total Proposed Allocation</b>			<b>£5,406</b>
<b>2016/17 Funds remaining to allocate</b>			<b>£1,708</b>

**1.4 Recommendation:** That the Councillors approve the recommendations from both Panels not to fund the application received and to follow up the action proposed:

<b>Applications not recommended for funding</b>
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ORGANISATION	PURPOSE	AMOUNT REQUESTED	REASON
The University of the West of England	Intervention Initiative- domestic Abuse	£993.40	Panel wants to support Domestic abuse work but was uncertain of the effectiveness of the model proposed in bid; would it get volunteers from the community? Would this equip them sufficiently to achieve the ambitious claims in the bid?
Action proposed:		<b>Recommend to defer to December and set up session (with other North areas?) to get more information from UWE</b>	

**1.5 Equalities Duties:** The following table sets out the principal benefits to Equalities groups and groups with protected characteristics as described in Section 6 of this report:

PROJECT	CONTRIBUTION TO EQUALITIES
The Southmead Development Trust	Project will include food sharing from different cultures; open to men and women but open to gender-specific working if that is needed to meet different needs; LGBT people on steering group and will advertise in LGBT venues; supporting BME service user with language support if necessary; meets in fully accessible venues; Older people part of target service user group; will advertise via faith venues
Working In Southmead for Health - noticeboards	“ By using appropriate language & images in the material displayed”
Working In Southmead for Health	Will benefit women; young people through apprenticeships; computing support to people who aren't confident with them; access to support to disabled people/people with dyslexia; “inclusive and empathetic atmosphere for all”
North Bristol Parent Carers	Re-imburses travel and childcare costs to enable parents to access; supports young parents/carers and older carers; all venues accessible; supports BME carers already; application if about more outreach to extend service's reach to more communities; will produce information in community languages
BS10 Parks & Planning Group	Group has Equalities & diversity Policy; has worked with young people and older people around planning issues; group says it uses accessibly meeting venues;
Henbury Village Hall	Will reach out to young people via films; films likely to attract older people will be part of programme; anticipate 50% women using service; ‘welcoming to all’
Henbury and Brentry Community Council - newsletter	“ All have the opportunity to access the newsletters”
Henbury and Brentry Community Council – job club	Will benefit women; young people through apprenticeships; computing support to people who aren't confident with them; access to support to disabled people/people with dyslexia; “inclusive and empathetic atmosphere for all”
The Branch Community Church	Committed to non-discrimination; supports women parents, carers; older carers; meets in accessible venue; lone parents encourages; open to all/no faiths;
Henbury Community Art Group	Mothers used group from primarys schools; young people are part of the user group; older people use group – advertised in ‘getting to know you’ group at school. Group making efforts to reach out to BME residents to use the group; open to LGBT people; all faith groups; disabled people already using the group.



## Item 2. Refining the NP Plan, 2016/2017 Budget/resource allocation and Fundraiser proposal

2.1 The NPC is contacting NP members to sound out a date to refine delivery of the NP Plan, 2016/2017 Budget/resource allocations and identify priorities to take into the Fundraiser proposal.

2.2. The NPC will bring the most-favoured date/time to the NP meeting for agreement. The NP can then look at a date to meet with Avonmouth & Lawrence Weston NP to consider if and how both NPs might work together to secure a Fundraiser. A&LW NP will be meeting on 22<sup>nd</sup> October to identify their priorities.

## Item 3: Highways Schemes & Traffic & Transport sub-group recommendations

3.1 The Traffic and Transport Sub-Group agreed the following options for a Local Traffic Scheme at its meeting on Monday 6<sup>th</sup> June:

- Charlton Road pedestrian crossing, including Charlton Mead Drive/Charlton Road parking TRO (if possible)
- Kingsweston/Hallen crossing
- Lyppincourt/Wyck Beck parking restrictions
- Speeding in Brentry Lane

3.2 The key factor which will shape any recommendation which the sub-group brings to the NP for adoption will be which highways mitigations BCC's Highways team will deliver with the S106 contributions negotiated from the South Gloucestershire Cribbs/Patchway New Neighbourhoods development. In addition, the sub-group want to meet again when the **traffic modelling** work being carried out by South Gloucestershire is complete with a view to developing a public meeting to share the options being considered and their impacts on our NP area.

3.3 Timescale for completion of the Traffic Modelling:

Oliver Coltman, City Transport's Strategic Projects Team Manager, has provided the following update on the progress of the traffic modelling and the likely timescale for it being completed:

The preparation of the traffic model for the A4018 is progressing well and we will soon be meeting with the consultants to view a demonstration and confirm the corridor options to be tested. The results of the study are expected in November; the date will be confirmed with the consultants when we meet. I will also find out at what point we will have information that can be shared with the NP. It is my intention to organise a meeting for Councillors and NP reps at which the results of the study will be presented and discussed. This will be when the study is completed, probably towards the **end of November**.

Given this timetable it means that a Traffic and Transport sub-group is probably best organised for **early December**. A public meeting would then need to happen in the New Year, 2017.

That will make it difficult to publish recommendations for decision at the next NP meeting on 13<sup>th</sup> December as the publication deadline will be 25<sup>th</sup> November. The next available NP meeting to make a Local

**Recommendation: to hold a Traffic and Transport sub-group in partnership with the BS10 Parks and Planning Group in early December 2016 and any Public Meeting around traffic/transport options in New Year 2017**

10

24

Update on Southmead Hospital S106:

Oliver Coltman has provided the following update on spend and delivery of Southmead Hospital S106 to deliver cycling/walking improvements and parking mitigations:

Expenditure to date of the S106 funds is £260,691. A further £94,198 is committed to the works undertaken by South Glos Council. This means the amount of s106 unspent is approximately £172,000. Final costs for the parking measures introduced have not all been processed. The Trust has requested the return of any unspent s106 monies.

#### **Item 4: Allocation of CIL request: £5,000 to bury equipment to support the Community Asset Transfer takeover of the Henbury Centre by Henbury & Brentry Community Council**

4.1 Henbury and Brentry Community Council (H&BCC) has made a successful Expression of Interest proposal to take over the Henbury Centre, Machin Road to run as a Community Centre. They are currently putting together a Business Plan for submission to the Council prior to a final decision in the Community Asset Transfer process.

4.2 H&BCC is in negotiation with the current lease holders of the Centre, Bristol Charities, around the purchase of existing equipment and furnishings which they will need to equip the Centre, such as all the kitchen equipment (industrial cooker, fridge, cutlery & crockery etc); desks, tables, chairs, office equipment; cleaning and security equipment. The quoted cost of this is **£5,061**. See **Appendix 1** (itemised quote from Bristol Charities to H&BCC for purchase of existing content of equipment in Henbury Centre)

4.3 Rationale: The NP Plan has agreed the following as part of its Vision statement:

• Supporting the effective delivery of the Southmead Community Plan and the Henbury and Brentry Community Plan

24 Within the NP Plan the **Community Buildings and Facilities** section contains the following two activity commitments:

- Activity 1: Bring together Bristol City Council, community groups and residents to explore options on how to meet the need for improved community space in Henbury/Brentry
- Activity 3: Support funding bids to bring in funds to improve Community Facilities in Southmead & Henbury/Brentry

The Henbury & Brentry Community Action Plan contains the following clear aspiration:

- The long term goal of the majority of residents is for a bespoke Community Centre. In the survey 72% of residents said they would like a stand-alone community building to be central and accessible to the Henbury and Brentry communities

4.5 The allocation of CIL held by the NP to this purpose fits the conditions for spend of CIL, on the advice of the Jim Cliffe, the BCC Planning Obligations Manager.

4.6 Equalities impacts of this decision: there are no potential adverse impacts on any groups in the community with the protected characteristics set out in the Equality Act 2010. The decision to fund purchase this equipment would enable the H&BCC to maintain the existing quality and level of provision to users of the Henbury Centre. Loss of some elements of the equipment would probably have a negative impact on older and disabled people (eg. loss of cooker/dining tables etc) as it would limit the range of activities which could be accommodated in the Centre and which particularly benefit those groups as this is the most modern and most accessible venue in Henbury & Brentry ward.

**Recommendation: That the Councillors in the Neighbourhood Committee approve the allocation of £5,000 from existing CIL funds (see Item 5.2) to support purchase of existing equipment in the Henbury Centre from Bristol Charities to enable the delivery of a Community Centre facility by H&BCC when the lease becomes their's through the CAT process.**

**Item 5: Latest Devolved Section106 Contributions and Community Infrastructure Levy contributions**

5.1. Section 106: The table below sets out the actual S106 funds which remain unallocated for its use. **The NP should note the new S106 contribution of £10,387.90 for Parks/Open Spaces arising from the Charlton Road Development and the date limit for its use:**

28

<b>Henbury &amp; Southmead Neighbourhood Partnership</b>
<b>Devolved Section 106 monies held as at 31<sup>st</sup> March 2016</b>

<b>Permission / Site / S106 Code</b>	<b>Purpose of Contribution</b>	<b>Total devolved contribution value</b>	<b>Date to be Spent / Committed by</b>	<b>Agreed spend by Neighbourhood Committee</b>	<b>Notes - £ remaining</b>
<b>PARKS</b>					
07/01415 - 46 Fonthill Road, Southmead / ZCD...616	The provision of improvements to Parks and Open Spaces within one mile of 46 Fonthill Road	£16,482.17	No Limit	11/10/2012: £9,163.68 of this contribution to be applied to Doncaster Road Childrens Play	

Permission / Site / S106 Code	Purpose of Contribution	Total devolved contribution value	Date to be Spent / Committed by	Agreed spend by Neighbourhood Committee	Notes - £ remaining
				Facilities and drawn down as the scheme progresses	
				12/03/2013: £200 allocated to add to the Clean and Green money already put towards the repair of the S Bench in Southmead	<b>£7,118.49</b>
06/05013 / Former Severn Way Filling Station, Wyck Beck Road, Henbury / ZCD...834	The provision of improvements to Parks and Open Spaces within one mile of the former Severn Way Filling Station	£20,475.78	No Limit	11/10/2012: £14,251.90 of this contribution to be applied to Okebourne Open Space improvements and drawn down as the scheme progresses	
				04/12/2012: £1,900 to install two litter bins on Barnards Park using available Section 106	
				24/09/2013:	<b>£3,823.88</b>

Permission / Site / S106 Code	Purpose of Contribution	Total devolved contribution value	Date to be Spent / Committed by	Agreed spend by Neighbourhood Committee	Notes - £ remaining
				£2400 (from the Section 106 money) to be allocated to fund additional work on the Okebourne Road Open Space Play Area.	
11/00555 / 235 to 241 Charlton Road, Brentry / ...SC32	The provision of improvements to Parks and Open Spaces within one mile of 235 Charlton Road	£10,387.90	No Limit		£10,387.90
Sub-Total					£21,330.27
<b>TRANSPORT</b>					
09/02748 / 115 - 117 Station Road, Henbury, / ZCD...877	The provision and/or improvement and/or maintenance of the following: a) supporting the orbital bus route which passes through the local area b) pedestrian and cycle provisions in the local area c) bus stop infrastructure upgrade.	£11,494.35 *	No Limit	12/03/2012: allocate funding of £3,417.63 to install High Friction surfacing to the Aldi crossing	£8,076.72

<b>Permission / Site / S106 Code</b>	<b>Purpose of Contribution</b>	<b>Total devolved contribution value</b>	<b>Date to be Spent / Committed by</b>	<b>Agreed spend by Neighbourhood Committee</b>	<b>Notes - £ remaining</b>
06/05013 / Former Severn Way Filling Station, Wyck Beck Road, Henbury / ZCD...835	The provision of traffic management and/or highways measures in the vicinity of the former Severn Way Filling Station	£ 31,126.56*	No Limit	24/05/2011: £20,000 allocated to Charlton Lane / Swanmoor Cres mini roundabout, and £10,000 allocated to Knole Lane pedestrian refuge. Funding forms to be completed once scheme implementation becomes imminent.	<b>£15,350.92*</b> <b>Note: due to underspend on Charlton Lane/Swanmoor/Brentry Lane scheme</b>
<b>12/01932 / Brentry Hospital, Brentry Ln, Brentry / ...SC21</b>	<b>The cost of improving facilities for pedestrians and cyclists on Public Right of Way BCC/542 including surface treatment and lighting</b>	<b>£42,618.45</b>	<b>17 Nov 20</b>		<b>£42,618.45</b>
<b>12/01932 / Brentry Hospital, Brentry Ln, Brentry / ...SC22</b>	<b>The cost of works to upgrade the footway on the northern side of Brentry Lane</b>	<b>£15,981.92</b>	<b>17 Nov 20</b>		<b>£15,981.92</b>
<b>Sub-Total</b>					<b>£82,028.01</b>
<b>Total</b>					<b>£103,358.28</b>

Permission / Site / S106 Code	Purpose of Contribution	Total devolved contribution value	Date to be Spent / Committed by	Agreed spend by Neighbourhood Committee	Notes - £ remaining
		*includes interest added on			

## 5.2. Community Infrastructure Levy (CIL)

6.2.1. The NP should note the new CIL contributions from Brentry Lane and Wyck Beck Road added in May and June 2016.

### HENBURY & SOUTHMEAD NEIGHBOURHOOD PARTNERSHIP

#### CIL monies held - 31 January 2016

Monies to be spent on measures to support the development of the Neighbourhood Partnership's area, by funding:

a) the provision, improvement, replacement, operation or maintenance of infrastructure; or

b) anything else that is concerned with addressing the demands that development places on an area

Date Received	Application	Site Address	Amount
28/08/13	12/05146	515 Southmead Road, Southmead	£997.50
13/06/14	13/02000	Land to rear of 237b Charlton Road, Brentry (1)	£1,479.00
05/09/14	13/05086	2 Chakeshill Drive, Brentry	£539.60
13/10/14	13/02000	Land to rear of 237b Charlton Road, Brentry (2)	£1,479.00



<b>Date Received</b>	<b>Application</b>	<b>Site Address</b>	<b>Amount</b>
14/04/15	13/02000	Land to rear of 237b Charlton Road, Brentry (3)	£2,218.50
22/09/15	14/03086	Former Bourne End PH, Okebourne Road, Brentry	£3,356.62
03/11/15	13/02000	Land to rear of 237b Charlton Road, Brentry (4)	£2,218.50
26/11/15	14/06105	81 Wigton Crescent, Southmead	£1,182.12
22/02/16	13/00292	115 Chakeshill Drive, Brentry	£1,012.50
05/05/16	14/01312	98 Brentry Lane, Brentry	£785.59
17/06/16	14/05109	6 Wyck Beck Road, Henbury	£349.15
<b>Total</b>			<b>£15, 618.08</b>

5.3 Heads up on forthcoming **S106 monies** due in the next month:

<b>Source of S106</b>	<b>Ward</b>	<b>Spend Focus</b>	<b>@ £</b>
Brentry Hospital Housing Development	Henbury & Brentry	Improvements to <b>Parks/Open Spaces</b>	@ £58,000
Brentry Hospital Housing development	Henbury & Brentry	Improvements to a <b>local library</b>	@ £20,000

### Item 6: Legal Information

When councillors decide how the wellbeing fund (or any other NP Budget) is spent they should have due regard to the Public Sector Equality Duty that applies to all public bodies. This duty is contained in the Equality Act 2010 and came in to force on 6 April 2011. It replaces previous equality duties under the Sex Discrimination, Race Relations and Disability Discrimination Acts.

The duty means that councillors are required to have due regard to the need to:

- Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited under the Act
- Promote equality of opportunity between different groups
- Foster good relations between people from different groups

The duty covers the following protected characteristics:

- Disability
- Sexual orientation
- Age
- Gender reassignment
- Religion and belief
- Sex
- Race
- Pregnancy and maternity

It also applies to marriage and civil partnership, but only in respect of the requirement to eliminate discrimination and harassment.

Room	Item	Quantity	New Price	Asking price (based on internet research)	individual price
Office	Desk	1	£125	£45	
	Office chairs	2	£50 each	£20	£10.00
	Book Shelves	1	£145	£40	
	First aid kit	1	£15	£5	
	Wall Safe	1	£80	£15	
	Phone / answer phone	1		free	
	Fax Machine	1	?	£5	
	Key cabinet	1	£8	£3	
Kitchen	Fly Killer	1	£170	free	
	Gas Oven / range	1	£2,080	£400	
	Work benches 2x large & 2x small	4	£130- £90 +VAT	£215	£60 + £35
	fridge	1	£100	£40	
	Water heater	1	£372	£75	
	Tables	6	£100	£360	£60
	Dinning chairs	18	£35.00	£324	£18
	Bain Marie	1	1500 + VAT	£350	
	all Extractor hoods	1 system	£2,700	£100	

	cups 60p saucers 54p plates £1.25 glasses 58p misc. cooking utensils	30 30 30 25		£40	cups 20p saucers 20p plates 50p glasses 20p misc. cooking utensils £10
	Pine Book Cases	2	£75	£30	£15 each
	stainless steel shelving/ racks		170 & £90	£70	Shelving unit £30x 1 wall shelves £20 x 2
	Sink Unit	1	£777	free	
	First aid kit	1	£15	£5	
	Wall cupboard	1	£275	£80	
Main Hall	Hihg back arm chairs	18	£185	£1,080	£60
	Piano	1	Donated	free	donated
	upholstered dining chairs	7	£118	£280	£40
	Table	1	£75	£30	
Long Room	Tables	6	£100	£360	£60
	Chairs	38	£35	£684	£18
	notice boards	6	£24	£30	£5
	tv stand	1	£300	£80	
Toilets	Bins	Free			
	Hand dryers				
	Toilet roll holders				

	Changing Table				
Shower room	electric shower		Free		
	shower screen				
	shelf				
	towel rail				
Garden	Shed	1	£100	£35	
	benches	2	Donated	free	
	pots			free	
Hallway	metal cupboard	1	£180	£25	
	Chairs	2		Free	
	Table	1	£180	£40	
	notice boards	1	£24	£5	
Misc.	Hoover	1	£100	£20	
	Buckets			Free	
	Lockers			Free	
	photocopier	1	£400.00	£30	Nashuantec DSm415 Altico.
	stereo	1		£20	
	fire extinguishers/ blanket	7	£167	£120	3 Water 3 CO2 1 blanket
				£5,061	



**Henbury, Brentry & Southmead Neighbourhood Partnership  
Tuesday 27<sup>th</sup> September 2016**

**Report of:** Keith Houghton, Neighbourhood Partnership Co-ordinator.  
**Title:** Henbury, Brentry & Southmead NP Plan Update Report  
**Contact Telephone Number:** 0117 922 2135

- Recommendations**
- 1 The NP to note the broad picture of engagement from equalities communities in the NP's work which emerges from the monitoring conducted in Quarter 1 on 2016/17 and the recommendation to use this information in planning engagement work at the next NP Plan event. **Item 1**
  - 2. The NP note the updates on actions to deliver the existing NP Plan, in particular a forward look at young people's provision in the light on the new Henbury Centre and Southmead Youth Centre **Item 3.1 c** and delivering Parks/Open Spaces consultation to update the detail in the NP Plan (**4.1**) over the Autumn & new access work in Southmead (**4.2**); Updates on delivery of Doncaster Road crossing and the crack and seat work on Doncaster Road (**5.6**)
  - 3. That the NP notes the action to progress the Wellbeing Fund working group **Item 4**
  - 4. the NP notes the successful presentation on Parks access work by Deana Perry and Cllr Massey at the July Citywide NP meeting. **Item 5**

**1. NP Plan and Governance and Equalities/Engagement Review:**

1.1 The NP Plan/Governance event date is being agreed at the 27<sup>th</sup> September NP meeting.

## 1.2 Equalities Review 2016:

a. Across April, May and June 2016 all NP-related events and activities included an Equalities monitoring element to capture information about the participation levels of different sections of the community by recognised Equalities Communities

b. The exercise captured for the first time a snapshot to provide a baseline of participation on NP work. The report across the city is about to be published. (See **Appendix 1**)

c. For Henbury, Brentry & Southmead we had a monitoring return of 50.7% (average return was 23.9%). The main results of that quarter's monitoring are:

**Disabled People engagement:** was **higher** than the Ward Census proportion

**Age – under 50 engagement:** was **lower** the Census proportion

**Non-White and Black, Asian, Minority Ethnic engagement:** was **a lot lower** in both categories than the Ward Census proportion

**Gender engagement:** females were engaged at **higher** levels than the Census proportion; males were engaged at **lower** levels than the Census proportion

**Sexual Orientation:** there was no breakdown of sexual orientation by NP area because of low numbers. 5.09% of monitoring returns across the city were from Lesbian, Gay, Bisexual and Transgender community. There are no Census statistics available for sexual orientation. The estimate for the City is 6%.

d. Obviously a three-month monitoring provides a variable level of the overall picture of engagement. It's affected by specific pieces of work taking part in that time (we conducted engagement with disabled people in Southmead around parks access improvements, for example); by how efficient the completion of monitoring is and who chooses to complete it.

e. However, this exercise provides the first concrete information which the NP can use to set a baseline on its engagement and plan work to bring engagement closer to the real population groupings in our NP area as evidenced by the 2011 Census.

## 1.3 Recommendation: that the NP considers this information at its upcoming event to plan how the NP (and the wider neighbourhood) can ensure on-going improvement in engaging all its residents.

### 3. NP Plan Updates

#### 1. Theme: Active Citizenship, Equalities and Community Cohesion

Activity/Description	Cost to date £	Update
<b>1.1 Develop a Communication plan and deliver improved communication between service providers and the community,</b>		
<p>a. Work with Southmead Community Plan and Henbury/Brentry to bring together key community groups/residents to develop a Communication Plan which links NP communication with existing networks and identifies clear improvements and actions incorporate into NP Plan</p>		<p><b>Southmead work continuing – New website was launched at the Southmead Festival on 9<sup>th</sup> July (the app has been delayed); Delivery of 8 notice boards in Southmead is progressing – the first 4 are being fund-raised. NP Facebook page has been set up <a href="https://www.facebook.com/Henbury-Brentry-and-Southmead-Neighbourhood-Partnership-243658655997535/">https://www.facebook.com/Henbury-Brentry-and-Southmead-Neighbourhood-Partnership-243658655997535/</a></b></p>
<b>1.3 Support the development of a Community Plan in Henbury/Brentry</b>		
<p>a. Support H&amp;BCC to set up meeting to shape application for First Steps support from Community Development Foundation to follow on from Community First programme in Henbury/Brentry.</p>		<p><b>The Community Action Plan was launched on Wednesday 13<sup>th</sup> July at 7.00pm at Henbury Village Hall, Church Road, Henbury</b></p> <p><b>It was well attended by @ 80 people and residents were in place to encourage attendees to join action groups to develop the work of the different chapters</b></p>
<b>1.4 Support residents to influence decisions and service provision through the NP, in particular to increase the</b>		



Activity/Description	Cost to date £	Update
<b>engagement of minority or more marginalised communities</b>		
<b>1.5 Review membership structure of the NP in light of new boundaries to ensure residents and community groups are well represented</b>		
a. Set NP Governance meeting to consider NP membership recommendations and Sub-Group structures to take to December NP at latest		<b>Governance and NP Plan Review Event held 4<sup>th</sup> June. Follow up event currently being planned.</b>
<b>1.6 Develop an Equalities Action Plan as part of the NP Plan – to be agreed at the June NP 2015 (include Community Cohesion)</b>		
a. Hold NP Equalities learning event April 2015 to produce Equalities Vision and activities plan to bring to NP AGM meeting for approval and inclusion into NP Plan		Follow up work proposed in NP Development event to pick up information in Equalities monitoring. <b>New Equalities Training will be available in September &amp; October/November for all NPs for new NP members</b>

## 2. Theme: Community buildings and facilities

Description of works	Est cost	Update
<b>2.1 Bring together Bristol City Council, community groups and residents to explore options on how meet the need for improved community space in Henbury/Brentry – link to BCC Library review</b>		
a. a. Hold an exploratory event with all key partners to look at the demand and opportunities to improve community space provision in Henbury/Brentry		NP Co-ordinator to explore a Community Centre development event with H/B Community Plan group – Priority for early action in Draft new NP Plan. <b>H&amp;BCC group have submitted CAT bid for Henbury Centre successfully. NPC is supporting this group as requested by them.</b>
<b>2.3 Support funding bids to bring in funds to improve Community Facilities in Southmead &amp; Henbury/Brentry</b>		

a. influencing BCC to support through financial investment from sale of land and co-location of services to support sustainability of buildings		<b>Conversations are taking place to explore development of a BCC Assets and Communities Strategy, with input from NPs, to shape how the Council links up better with emerging community asks</b>
<b>2.4 Support local residents to understand and use powers available to them such as Community Asset Transfer; Community Right to Buy</b>		
a. Share information about powers available to communities at all Forums b. hold an 'Assets of Community Value' listing event in each ward to identify key sites to support Community Right to Bid		NPC proposes that this worked is planned alongside BS10 Parks & Planning Group to take place in Autumn 2015 See Delivery Schedule  NPC proposes moving this to Spring time in collaboration with BS10 Parks and Planning. <b>Exploring April/May event with BS10 Parks &amp; Planning Group</b>

**3. Themes: Families, younger & older people.**


<b>Description of works</b>	<b>Est cost</b>	<b>Update</b>
<b>3.1 Increase activities and events for young people</b>		
c. influence the development and delivery of LPW services and other young people's activities		Potential to meet with LPW to review the landscape for provision of young people services in light of new Henbury Centre; future of Southmead Youth Centre
<b>3.2 Support activities which reduce isolation and increase social activities for older people</b>		
c. explore potential to grow the RSVP volunteer programme in H/B & S to support older people		<b>Still to be actioned – explore as part of taking forward the Henbury and Brentry Community</b>

Description of works	Est cost	Update
		<b>Action Plan.</b>
<p style="writing-mode: vertical-rl; transform: rotate(180deg);">Page 43</p>		<p><b>Opportunity has been offered to Southmead as a Community by a Community Interest Company (CIC) called DERiC. They invest raise funding from a variety of public and private sources and investing these funds to achieve:</b></p> <ul style="list-style-type: none"> <li><b>• The development of new and innovative forms of community owned social enterprise</b></li> <li><b>• The delivery of outcomes which improve peoples' lives and enhance community control and engagement</b></li> <li><b>• Better use of public funding</b></li> <li><b>• Innovative use of commercial funding.</b></li> </ul> <p><b>They are offering to invest in Southmead if local people want to work with them to set up a community-owned organisation to deliver support to older people (initially). This is being supported by BCC Adult Care Services. If it is taken up it could also expand to deliver in Henbury/Brentry.</b></p> <p><b>The next step is to let Southmead people know about this opportunity and see if there is sufficient interest to take it forward</b></p>
<b>3.3 Support activities which provide social and recreational events for families</b>		
b. support development of FAST and FAST Friends programmes in all NP primary schools		Organisation called Southern Brooks has approached the NP and WISH in Southmead to

Description of works	Est cost	Update
		explore development of Family Support. <b>This work hasn't been taken forward yet – proposed as priority in the new NP Plan</b>
c. Explore delivery of Playing Out/street events in Henbury/Brentry/Southmead		
<b>3.5 Support activities which provide social and recreational events for families: increase support for parents with disabled children</b>		
a. establish existing levels of support and how they work and gaps b. develop work to meet identified needs which has greatest impact and influence changes to existing provision and support development of any additional support		<b>North Bristol Parent support group continuing. See new funding request in Business Report</b>
<b>3.6 Increase the influence of young people on NP activities and show how they have influenced the final product</b>		
a. influence development of Youth Forum within H/B & S and link with Mayor's Youth reps to agree way of increasing yp influence on neighbourhood development		NPC proposes to develop this work – preferably with several NP members – from September 2015 <b>Re-scheduled to December/January 2016 in Delivery Schedule Recommend a small group to meet with LPW outside the NP to explore future of delivery.</b>
<b>Recommendation: That the NP prioritises additional engagement work to identify and incorporate young people's priorities into the NP Plan as a main focus of the NP Plan Review</b>		

#### 4. Environment: Streetscene; Parks & Open Spaces; Green Capital

Description of works	Est cost	Update
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Description of works	Est cost	Update
<b>Streetscene:</b> <b>4.1 Launch the 'Be Proud of BS10' 'litter/dog mess reduction campaign' with the local residents and agencies and track impact and what works</b> 		
a. Design Launch of the Be Proud of BS10 campaign - Engage schools, residents and local groups through Green Capital Arts project to support action on improved streets		<b>This work is currently going slowly due to staff absence in the NP team.</b>
<b>4.4 Support work of SEARCH &amp; SEA groups to improve streetscene and environment through walkabouts and campaigns</b>		
a. support residents to deliver streetscene and environment improvements across the NP area		<b>SEARCH continues to meet – have changed their name to Henbury &amp; Brentry Residents Group; Southmead Estate Meeting is taking a break until September 2016</b>
<b>Parks &amp; Open Spaces:</b>		
<b>4. 1 Develop Parks/Open spaces priorities across Henbury/Brentry and review Southmead Parks/Open spaces priorities: identify priority locations for spend of existing NP Section 106 funds/CIL funds</b>		
a. Set Parks Priorities Review meeting to identify aspirations for Henbury/Brentry parks/open spaces: <ul style="list-style-type: none"> <li>- identify use of current and likely NP S106/CIL funding</li> <li>- make recommendations to July 2015 NP meeting</li> </ul>		Key priority action for NPC and NO in next period. Aim to produce report for December 2015 NP. September NP is too close to the summer holidays to deliver See Delivery Schedule <b>Henbury/Brentry prioritisation work: survey now to be delivered in October/November and Southmead PIP plan will be reviewed October/November. Priorities will be written into NP Plan December 2016 and March 2017</b>
<b>4.2 Access: work with BCC Parks and the Bristol Physical Access Chain Group and local residents to</b>		<b>BCC Parks Access fund will deliver new access to Badocks Wood and Doncaster Road Park in</b>

Description of works	Est cost	Update
identify how access to parks can be improved		Southmead after joint with between the NP, BCC Parks and the Southmead Disability Project
<b>Green Capital</b> <b>4.1 NP holds a 'Learning from Green Capital good practice' event to identify what work has taken place on our area and how effective practice can be taken forward for the future</b>		
a. set up a 'Green Capital Learning' event towards end of Green Capital year/early 2016; explore if other North NPs want to do jointly to take forward effective practice into NP plans		Updates are being included on NP agenda for key projects

**5. Traffic and transport – Keep Bristol Moving: Improve Problem Parking; Influencing how new Sth Glos neighbourhoods impact on our NP area; supporting residents to influence Public Transport services; Deliver better highways infrastructure**

Description of works	Est cost	Update
<b>Improve Problem Parking:</b> <b>5.1 Deliver improvements to Parking problems arising from Southmead Hospital developments</b>		
a. Focus on improvements to Parking problems arising from Southmead Hospital developments: regular enforcement; communication with residents and improvement with Southmead Hospital		Yellow lines now delivered. BCC is waiting for completion of Southmead Hospital parking provision before deciding on further restricted waiting work. THIS COULD BE JEOPARDISED IF SOUTHMEAD HOSPITAL INSIST ON TAKING BACK UNSPEND S106 MONIES
<b>Influencing how new Sth Glos neighbourhoods impact on our NP area</b> <b>5.2 Deliver routes through which local residents/businesses and organisations to influence the delivery of</b>		

Description of works	Est cost	Update
<b>highways/transport schemes arising from the South Gloucestershire New Neighbourhoods north of the Bristol boundary</b>		
<p>a. agree a schedule of key decisions/dates which shape highways design with City Transport and programme of events to inform/enable influencing by NP residents</p> <p>b. Design and deliver events programme alongside BS10 Group and track impact on schemes delivered and resident satisfaction</p>		<p>Councillors will be invited to a further briefing in July; the modelling work is expected to be completed September/October. A public meeting can be organised in October/November when the results of this modelling can be shared</p> <p><b>See update in Business Report: Modelling results now expected in November. This puts back any public meeting until Jan/Feb 2017</b></p>
<b>Supporting residents to influence Public Transport services</b>		
<b>5.3 Keep community informed and enable them to influence the introduction of a Henbury Loop rail service</b>		
<p>a. Design and deliver events programme alongside BS10 Group &amp; Traffic/Transport group and track impact</p>		<p>NP letter delivered re: Henbury station location consultation</p> <p><b>Verbal update on results of the Henbury station location consultation at 28<sup>th</sup> September NP meeting</b></p>
<b>5.4 Create opportunities for the community to influence the development of transport services to access employment, leisure and community services (bus, cycle, road, rail) ('community bus service')</b>		
<p>a. Work with Henbury &amp; Brentry Community Council to negotiate with Aldi potential continued funding support to the Aldi Community Transport service for older people</p>		<p>H&amp;BCC taking lead on contacting Aldi management – NP has offered support with any subsequent negotiations Aldi have offered £2,000 – NP could consider supporting with CIL funds available.</p> <p><b>Requesting update from H&amp;BCC on future of this service</b></p>
<b>5.5 Provide opportunities for residents to influence service improvements on public transport: o 508; o 520/18 service; 76 and others which arise</b>		

page 7

Description of works	Est cost	Update
a. Invite First Bus & BCC Passenger Transport to relevant Neighbourhood Forums to influence and link into BCC service review		Issue with no. 1 bus service from both Wessex and First Bus covering similar routes in competition and problems using tickets from service to the other. Possible issue to take to Neighbourhood Forums <b>Still outstanding</b>
<b>Deliver better Highways infrastructure</b> <b>5.6 Deliver agreed identified Local Traffic Scheme &amp; S106 improvements:</b>		
a. Delivery of Knole Lane Crossing (S106)		<b>Delivered</b>
b. Delivery of two Doncaster Road Crossing schemes		<b>Crossings were installed in late July/August.</b>
c. Agree and deliver the S106 Swanmoor/ Brentry/Charlton junction improvement scheme		Brentry consultation ends 26th July – concerns about potential noise; preferring speed humps; Delivery – team will do all in one go – scheduled for Sept 2015 (subject to TRO) Delivery completed. Still to resolve outstanding dissatisfaction by local resident. <b>Action: NPC and Mark Weston</b>
d. Consider improvements to the Henbury Road/Crow Lane junction recommended in report		<b>Considered at 4<sup>th</sup> November Traffic/Transport Group</b> – recommendation in Business Report to take forward in fuller study - <b>now on short list of potential schemes – will be brought for decision at December 2016 NP meeting</b>
e. identify 2017 local traffic scheme for delivery f. deliver identified minor traffic works and signing and lining work		Traffic/Transport Group prioritisation meeting in April/May to bring recommendations to June 2016 NP meeting short list of potential schemes drawn up – will be brought for decision at December 2016 NP meeting <b>March 2017 the most likely because of delay in setting T&amp;T sub-group until December</b>
g. Pen Park/Charlton Road crossing improvements		delivered



Description of works	Est cost	Update
h. influencing improvements of poor/unstable road surfaces: Doncaster Road, Southmead		<p><b>Friday 9<sup>th</sup> September: contractor will plane the existing surface in preparation for resurfacing. The crack and seat will then follow on Tuesday 13th September. Highwayss will then check the site for any foundation failure and arrange any repairs should they be required.</b></p> <p><b>They will leave site for two to three weeks to allow the existing concrete carriageway to settle and then full resurfacing will be carried out. Once complete they will arrange for road markings to be reinstated.</b></p>
<b>5.7 Improve parking at Crow Lane Shops</b>		
<p>Page 49</p> <p>h. maximise parking improvements which 20mph scheme delivers at Crow Lane shops</p>		<p><b>An echelon parking design has been put forward. But it raises road safety issues. To solve them would either mean getting rid of the parking on the opposite side of the road (which would overall reduce parking) or narrow the road, which will affect traffic flow and capacity</b></p>

## 6. Housing, Planning and major projects

Description of works	Est cost	Update
<b>6.1 Support the work of the BS10 Parks and Planning Group to engage residents and developers in constructive dialogue on new developments in the NP area</b>		
b. Develop a clear 'working protocol' setting out how the working relationship between the NP and the BS10 Group		<b>Still to deliver – to October BS10 meeting</b>

Description of works	Est cost	Update
<b>6.3 Work with the Southmead Community Plan delivery team to help develop the housing actions in the Plan</b>		
a. work closely with the BS10 Group to help residents stay informed and influence the development of the Dunmail site in Southmead		<b>BS10 group is delivering this work</b>

## 7. Health & Wellbeing

Description of works	Est cost	Update
<b>7.1 Support projects and activities which enable local people to improve their health and access support services effectively</b>		
<p>Page 50</p> <p>a. continue links with 'Long Live Southmead' Health Promotion work – annual update to NP</p>		<p>NPC proposes invitation to September NP to update Recommend to December 2015 NP meeting – ask to March 2016 NP meeting (Agenda too full for December). Health Promotion team is recruiting for posts recently made absent due to staff moves in their service re-organisation. Wait until their team is stabilised to invite for update <b>December NP meeting suggested</b></p>
b. Set up a 'Health and Wellbeing' event in Henbury/Brentry to develop ways of improving support for residents in Henbury/Brentry around health and wellbeing		<p>September update on Long Live Southmead can help shape planning for the Henbury/Brentry event in Spring/Summer 2016 Start development in January to follow from Henbury/Brentry Community Plan <b>Move to Autumn in order to engage Public Health team in supporting</b></p>

## 8. Crime and Community Safety

Description of works	Est cost	Update
<b>8.2 Anti-Social Behaviour: To use Forums to identify Anti-Social Behaviour to task Police and agencies to address community concerns and report back</b>		
a. report via Forums as issues arise		Continuation of Arson incidents: This has prompted a joint piece of work between Police and Fire Service; they've identified a pattern but not yet perpetrators – there have been no reports in recent weeks but this project will continue and report back to Forums and the NP

### 9. March 2016 Neighbourhood Forums

Neighbourhood Forum	Update
<span data-bbox="98 762 136 887" style="writing-mode: vertical-rl; transform: rotate(180deg);">page 51</span> Henbury/Brentry – Weds 24 <sup>th</sup> August 2016	<b>23 residents attended; 1 Councillor; 3 officers. Police Updates. Update on BCC budget situation; Police will not be moving to Wayfarer site in Southmead; site on old Airfield in Sth Glos, with Fire Service, being considered. Latest on Henbury Centre CAT bid by H&amp;BCC; Henbury &amp; Brentry Community Awards at the Lawns, 23<sup>rd</sup> September.</b>
Southmead – Thurs 25 <sup>th</sup> August 2016	<b>10 residents attended; 1 Councillor; 3 officers. Police updates on street drinking; drugs work and ASB – acceptable behaviour contracts have been issued; Suggestion that police may be interested in locating to the Greystoke Strip when it's developed; community volunteering update – Community cinema at Greenway; break-in and vandalism at the Southmead Youth Centre, leaving it closed until September; New Youth worker in post; Communication work update – app is now available on Android and will soon be available on Apple ios systems. Street drinking in Arneside is ongoing issue.</b>

Reports from both Forums are posted at <https://www.bristol.gov.uk/people-communities/henbury-brentry-and-southmead-neighbourhood-forums>

## 4. Citywide Wellbeing Review

4.1 Councillor Mark Weston is representing our NP at this review. They are meeting on Thursday 22nd September at City

**Recommendation: That the NP agrees a representative to this working group to support this initiative**

## 5. Citywide NP event: Wednesday 20th July 6.30pm, Central Library, Bristol

5.1 47 NP members came to the Central library for the 4th Citywide NP event. The evening started with an introduction by Marg Hickman (then Cabinet Member for Neighbourhoods). Roger Gimson from Bishopston, Cotham and Redland followed with an introduction to the Bristol Walking Alliance. Deana Parry from Southmead then spoke about the work they had been doing in Southmead to make parks more accessible and Lindsay Hay informed the group about the guide to investing in parks that her team is putting together.

NPs themselves were the next topic of conversation. This took the biggest chunk of the evening, looking back at the last review and what had been achieved, and then in smaller groups 4 conversations took place exploring Communications, Engagement, the Cuts and NP structures.

Full notes and slides will be put on the NP webpages on the BCC website

## Neighbourhood Partnerships Equalities review 2016

### Background information

Over the past 6 years the Neighbourhood Partnership Team have asked participants of Neighbourhood Partnership (NP) activities, to complete equalities questionnaires. However participants were often reluctant to complete the surveys, resulting in a very small sample size which provided very little real data.

To rectify this, it was decided from this year a concerted effort would be made to carry out the surveys over one quarter of the year. It was decided that this would be the first quarter of the financial year (April – June) each year. Participants were asked to complete equalities monitoring at every meeting they attended linked to the Neighbourhood Partnership work (including all working groups, Neighbourhood Forums, and other events and activities) during this period. Time was given within each meeting/activity to complete the form. The link to the online version of the questionnaire was embedded on all NP Facebook pages (however only 4 people returned them by this method). The result was 1531 completed equalities surveys carried out across the City, although not all NP areas achieved a great sample. On the whole the survey provided a good sense of who (demographically speaking) is taking part in Neighbourhood Partnership activities and where NP officers need to focus engagement in the future. During the same time period the NP officers engaged with residents in face to face instances; 6146 times. (See table below). This represents a 24.8% return rate from those who took part in NP activities across the City

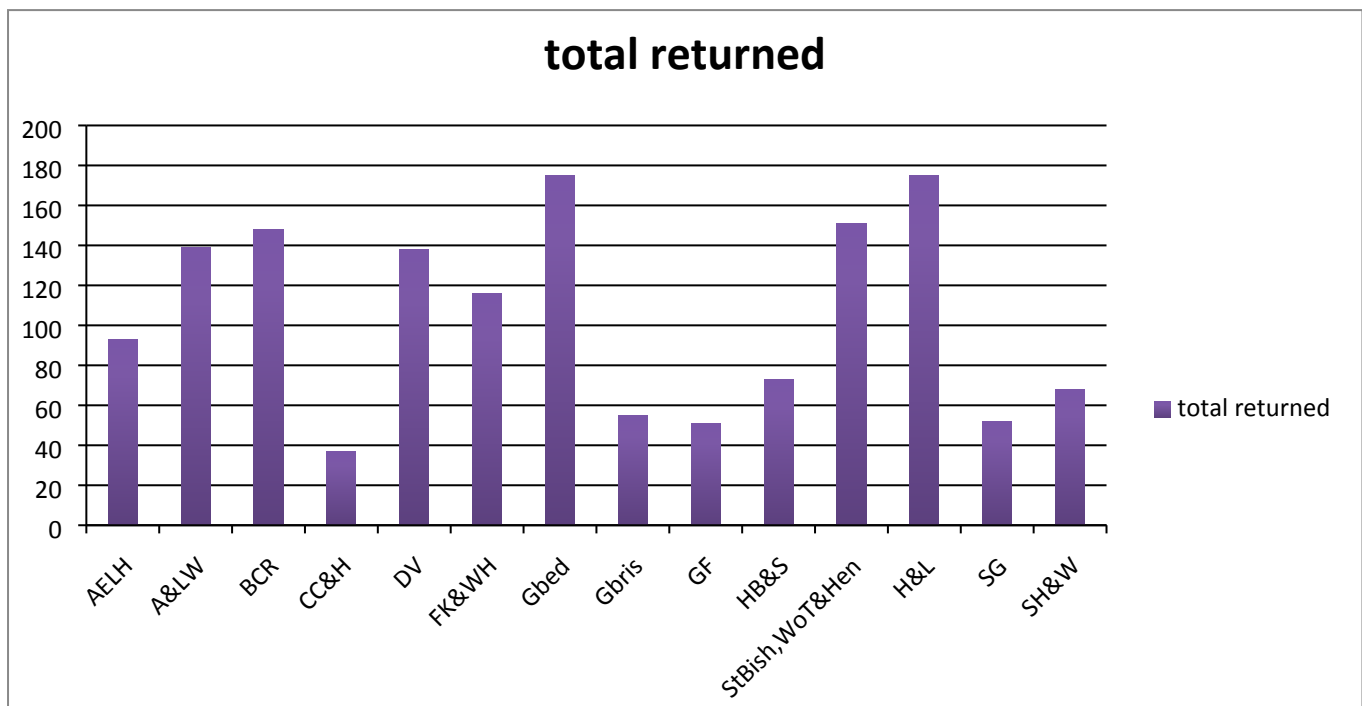
	<b>total returned</b>	<b>total engaged during quarter face to face</b>	<b>% returned surveys as a % of those taking part</b>
<b>Ashley, Easton and Lawrence Hill</b>	93	1040	8.9%
<b>Avonmouth &amp; Lawrence Weston</b>	139	634	21.9%
<b>Bishopston, Cotham and Redland</b>	148	812	18.2%
<b>Central Cabot &amp; Harbourside</b>	37	210	17.6%
<b>Dundry View</b>	138	517	26.7%
<b>Filwood, Knowle &amp; Windmill Hill</b>	116	369	31.4%
<b>Greater Bedminster</b>	175	338	51.8%
<b>Greater Brislington</b>	55	132	41.7%
<b>Greater Fishponds</b>	51	943	5.4%
<b>Henbury, Brentry &amp; Southmead</b>	73	144	50.7%

<b>Stock Bishop, Westbury on Trym &amp; Henleaze</b>	151	396	38.1%
<b>Horfield &amp; Lockleaze</b>	175	401	43.6%
<b>St George</b>	52	149	34.9%
<b>Stockwood, Hengrove &amp; Whitchurch Park</b>	68	68	100.0%
<b>Overall</b>	1471	6153	23.9%

(NP 59 people skipped the question asking them which NP area they lived in)

This report examines NPs engagement with demographic communities compared with the 2011 Censuses. For some indicators the Census Measures are slightly different to the measures in the NP survey, however they are comparable and do provide measurable indication as to how NP engagement compares with City statistics.

The graph below indicates the number of people returning surveys per NP area. (Please note –the NP names have been abbreviated, the key with full names is at the end of the report)



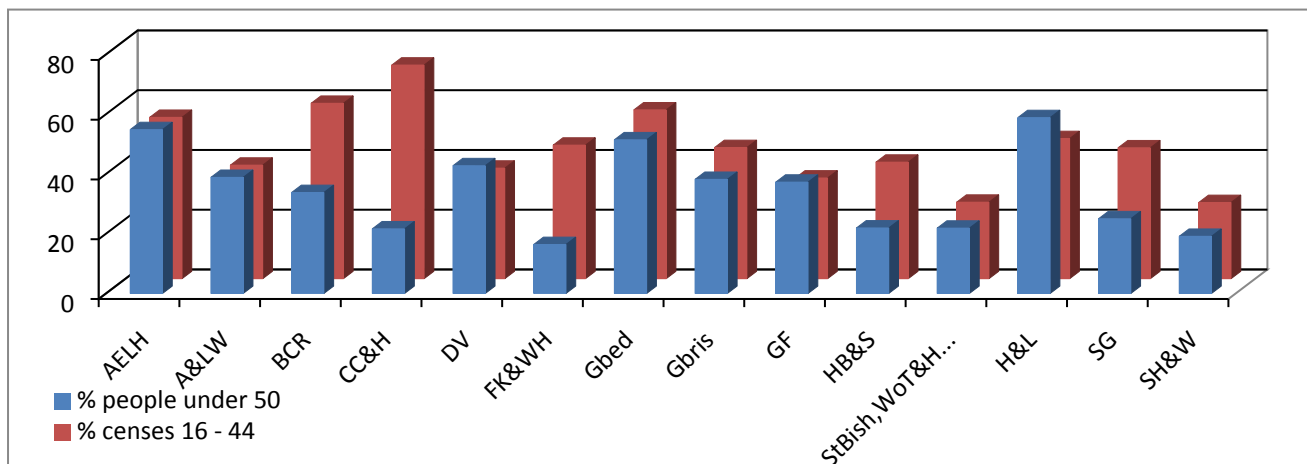
### Activity trends.

People were asked what activity they were taking part in, across the City 68% of people were taking part in meetings, 11% participating in consultations, 10% were involved in environmental action, and 10% were taking part in a community event.

### Age profile participating in NP activities.

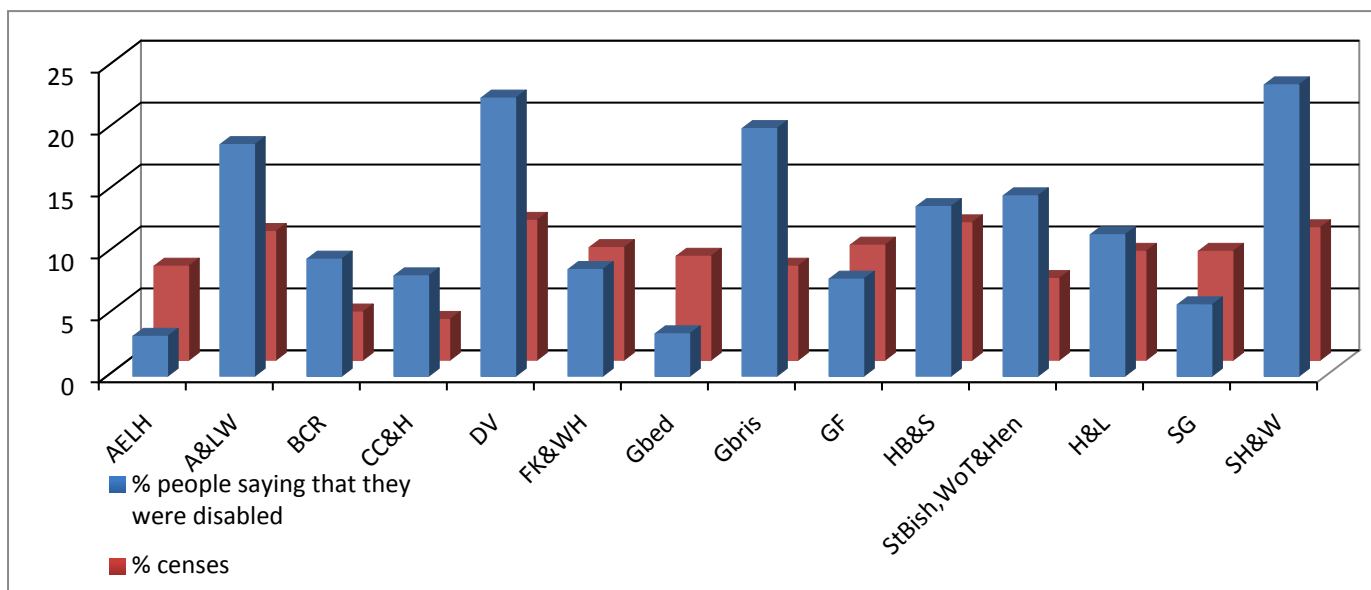
The graph below shows the age of those who take part in NP activities, compared to the census data for 16 to 44 year olds (which is the nearest comparable data set available). It clearly shows several NPs have an under representation of the under

50s age group. The NPs with a 10% or larger variance of under 50s compared with the census data are Bishopston Cotham and Redland (34% under 50s, in an area with 59% of people are aged between 16 and 44) Central, Clifton and Harbourside (22% under 50s in an area with 75% of people aged between 16 and 44), Filwood, Knowle and Windmill Hill (16% under 50 in an area of 45% aged between 16 and 44), Henbury, Brentry Southmead (21% under 50 in an area of 39% aged between 16 and 44) and St George (25% under 50 in an area with 44% aged between 16 and 44).



### Disability engagement.

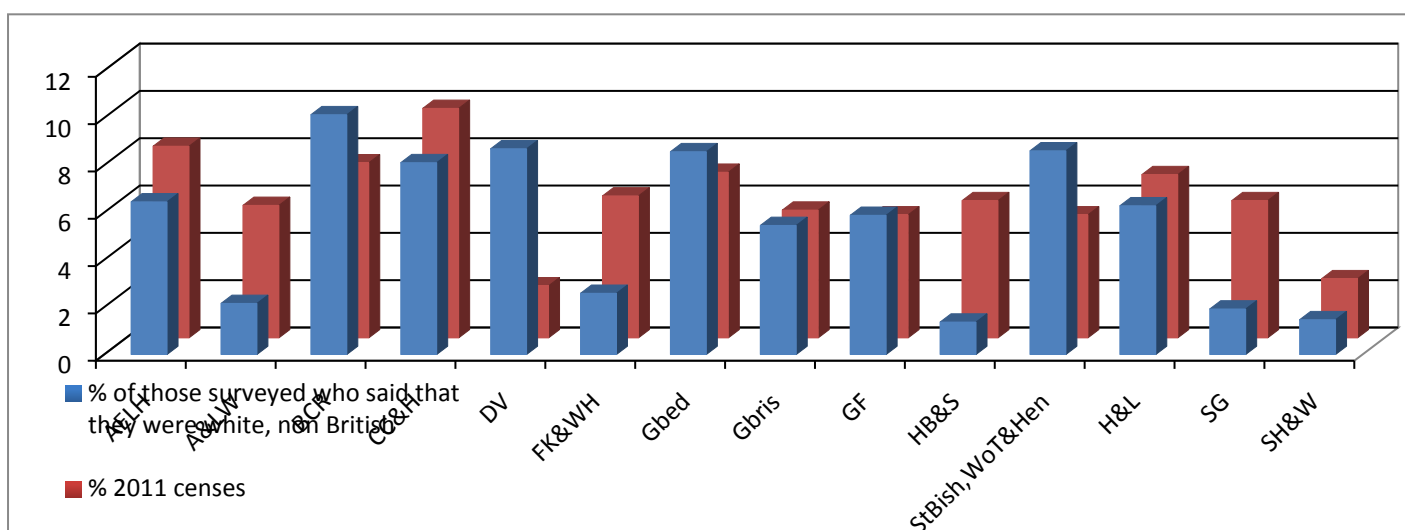
Most NPs show that there is engagement with people with disabilities, several NPs engaging extremely well. These were Bishopston, Cotham and Redland (9.45% of surveys returned said that they were disabled whilst 3.6% suggested that they lived with a serious disability in the 2011 Censes), Dundry View (22.4% of returns : 11% in the Censes), Stockwood, Hengrove & Whitchurch Park (23.5% of returned surveys: 10.7% Censes) and Stoke Bishop, Westbury on Trym and Henleaze (14.5% returned surveys: 6.6% Censes).



However, work still needs to be done in Ashley, Easton and Lawrence Hill (3.2% returned surveys: 7.6% Censes), and Greater Bedminster Neighbourhood Partnerships (3.4% returned surveys: 8.4% Censes).

### Ethnicity engagement

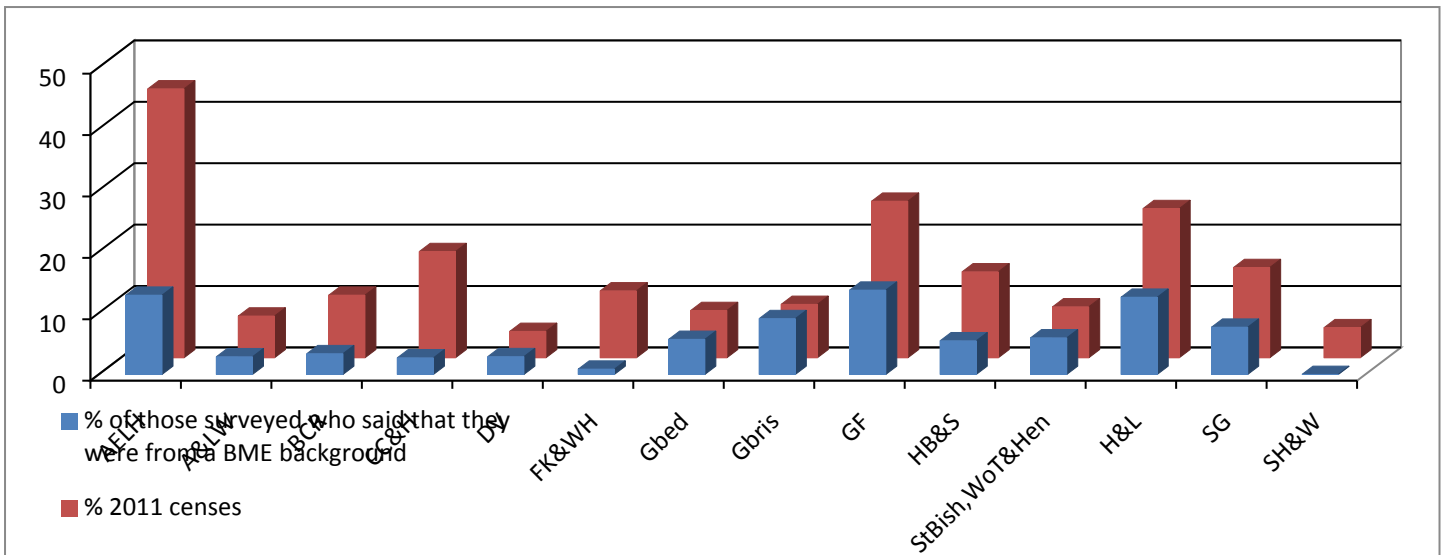
On the whole there are a disproportionate amount of White British people taking part in NP activities. Due to the small size of the survey at NP level, it would have been meaningless to look at every ethnic group in detail. Therefore for this report, discussion will be based on the groups that said they were white non British and BME.



According to the survey results – the NPs that are engaging proportionately with White non British residents are Bishopston Cotham and Redland (10% returned surveys: 7.4% Censes) Dundry View (8.1% returned surveys: 2.2% Censes) Greater Bedminster (8.6% returned surveys: 7% Census) Greater Brislington (5.4% for both) Greater Fishponds (5.8% returned surveys: 5.2% Censes) Stoke Bishop, Westbury on Trym and Henleaze (8.6% returned surveys: 5.2% Censes) Horfield and Lockleaze with( 6.3% returned surveys:6.9% Census) and Central, Clifton and Harbourside (8.1% returned surveys: 9.7% Census).

This highlights the following NPs need to focus activities to engage with white non British people; Ashley Easton and Lawrence Hill (6.45% returned Surveys: 8.1% Censes), Avonmouth and Lawrence Weston (2.2% returned surveys: 5.6% Censes), Filwood, Knowle and Windmill Hill (2.6% returned surveys: 6% Censes), Henbury, Bentry and Southmead (1.4% returned surveys: 6.9% Censes) St George (1.9% returned surveys: 5.8% Censes) and Stockwood, Hengrove and Whitchurch Park (1.8% returned surveys: 2.4% Censes)

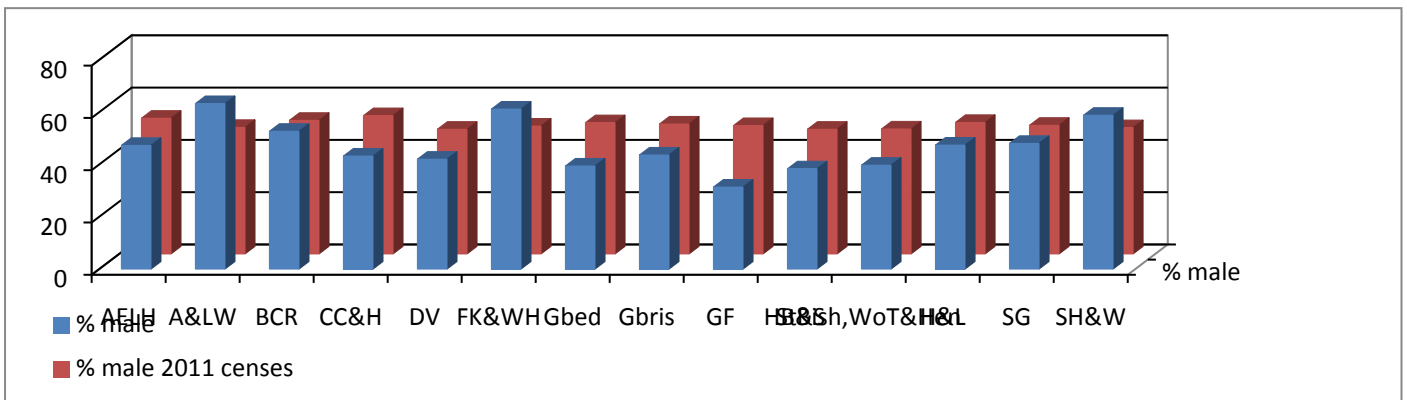




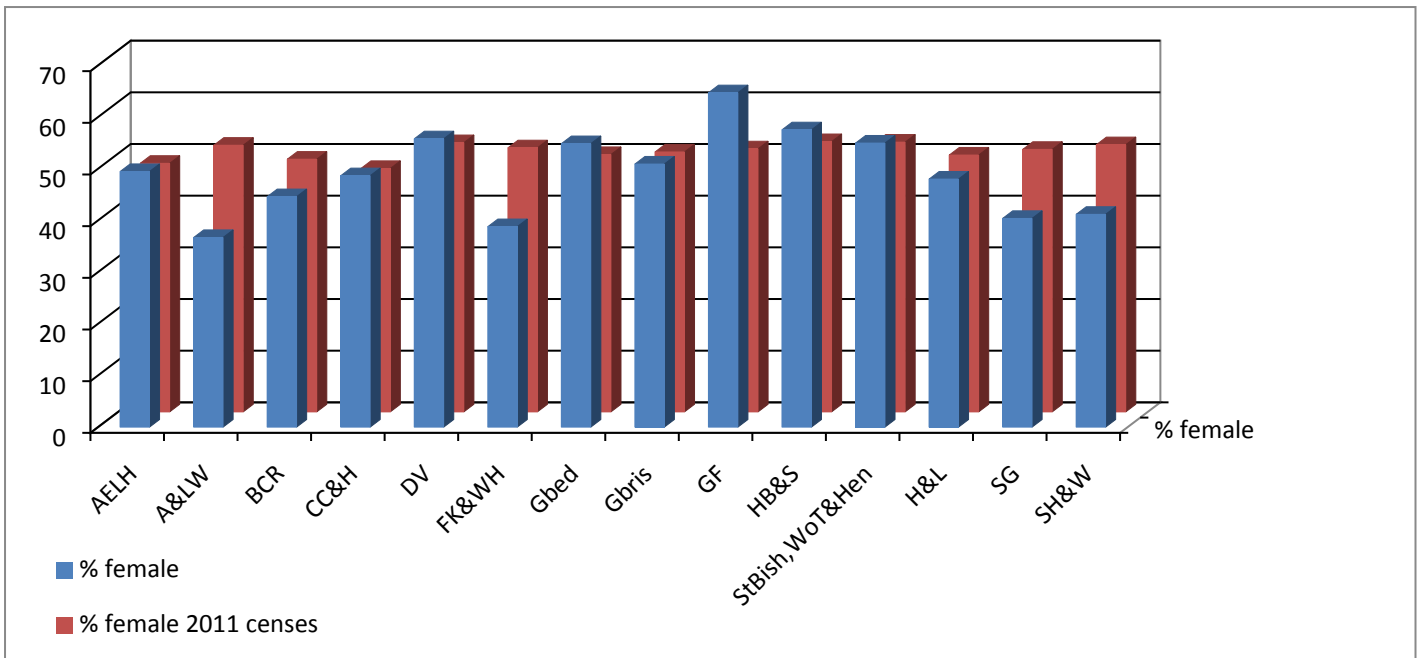
The graph above shows an even bleaker picture, apart from in Greater Brislington (9.1% returned surveys: 8.7% Census) further work needs to be done to increase participation of BME residents.

### Gender engagement

The graphs below show the NP areas where there is an imbalance of engagement by gender during April 1<sup>st</sup> until 30<sup>th</sup> June 2016. Those NPs where men are not engaging equally are, Cabot, Central and Harbourside (43.2% returned surveys: 52.9% Censes) Greater Bedminster (39.4% returned surveys: 50.2% Census), Henbury Brentry Southmead (38.3% returned surveys:47.7% Censes), Stoke Bishop, Westbury on Trym and Henleaze (39.7% returned surveys:47.8% Censes) and Greater Fishponds (31.4% returned surveys: 49.1% Censes).



Neighbourhood Partnerships where women are proportionately less active are Filwood, Knowle and Windmill Hill (38.8% returned surveys: 51.1% Census), Avonmouth and Lawrence Weston (36.7% returned surveys: 51.6% Censes), St George (40.4% returned surveys:50.8% Censes) and Stockwood, Hengrove and Whitchurch Park 41.2% returned surveys:51.7% Censes)



### Sexual orientation

At a national level there are no statistics regarding sexual orientation, Bristol City Council estimates that 6% of its population are from the LGBT community, and this will be the measure for this report. The numbers per NP who completed the survey were very small but over the City average, 5.09% of people were from the LGBT community

### Conclusions

This research, at a City level, has highlighted the need for improved engagement with some key equalities groups, these being BME, Young People (including the under 40s) and LGBT communities. Over the coming months the Neighbourhood Management Team will be looking at its practices and ensuring that these groups are targeted via the NP engagement plans.

There also needs to be a conversation within NP’s, about how this agenda is led in their neighbourhoods, as each NP area has different equalities groups that are underrepresented. NP’s needs to discuss how they as individuals and as a group are going to address these anomalies, linking it into their NP Plans and their wider equalities work.

There will also be an equalities training session on the 22<sup>nd</sup> September for any NP Reps who have not already attended equalities training or would like a refresh. If this session gets booked up then a further session in October will be arranged.

### Key to NP abbreviations

AELH – Ashley Easton and Lawrence Hill

A&LW – Avonmouth and Lawrence Weston

BCR – Bishopston Cotham and Redland  
CC&H- Central, Clifton and Harbourside  
DV – Dundry View  
FK&WH – Filwood, Knowle and Windmill Hill  
Gbed- Greater Bedminster  
Gbris – Greater Brislington  
GF – Greater Fishponds  
HB&S - Henbury, Brentry and Southmead  
STBish, WoT&Hen – Stoke Bishop, Westbury on Trym and Henleaze  
H&L – Horfield and Lockleaze  
SG – St George  
SH&W – Stockwood, Hengrove & Whitchurch Park

NB. The term, Black, Minority Ethnic (BME) has now been replaced in the UK with Black, Asian, Minority Ethnic (BAME), however because we asked people if they were BME in the equalities questionnaire, this report still uses the old term.



## **Henbury, Brentry and Southmead Neighbourhood Partnership**

**Tuesday 27th September 2016**

**Report of: Savita Custead, Bristol Natural History Consortium**

**Title: Bristol Natural History Consortium Green Capital Projects Update**

1. The NP has funded a number of Green Capital Projects with £20,000 funding made available during 2014/15 to fund local work.
2. Bristol Natural History Consortium has been funded to deliver Festival of Nature Outreach Project (£2,500)
3. The Project aimed to encourage local residents to discover and explore their local green spaces. This project focused on three spaces: Blaise Castle estate; Elderberry Walk Open Space and Okebourne Road Open Space
4. The project aimed to work with 450 people, engaged via Primary schools and one secondary

## **Proposed Community Asset Transfer**

New Lease of The Henbury Centre, Machin Road, Henbury, Bristol BS10 7HG to the Henbury & Brentry Community Council.

### **BACKGROUND:**

- The Henbury Centre was constructed in the late 1960s as an older persons club.
- It was originally let to the Bristol Association of Senior Citizens Clubs, followed in 2006 by a Lease to Bristol Charities.
- Bristol Charities have managed the property as a 'day centre', primarily for use by older people, but the building has also been used for general community use.
- Bristol Charities has given the council 6 months' notice of their intention to surrender their Lease and to vacate the property by early December 2016.
- During July/August 2016 the council invited expressions of interest from voluntary/community organisations in managing the property; the proposals by the H&BCC were selected; H&BCC are due to submit a detailed business plan shortly.

### **PROPOSAL:**

- The council proposes to grant a new 3 year Lease to the H&BCC, subject to receiving a satisfactory business plan that proves that their proposals can be financially viable and that they meet the needs of the local community.
- The Lease will be subject to a Service Agreement, which will set out a range of services that H&BCC will deliver each year from the property; this will include a requirement to make the building available for hire by other community groups when not in use by H&BCC for their own use.
- The rent will be reduced to a peppercorn for as long as the Service Agreement is complied with.
- H&BCC will be responsible for the upkeep of the property and for all outgoings associated with managing and operating it, including all repairs, maintenance and insurance; no financial support will be available from the council towards these costs.

### **PROCESS:**

- The Henbury, Brentry and Southmead Neighbourhood Partnership is asked to make any comments on the proposals, either in support or against, and to briefly set out the grounds for its views.
- Officers in the Asset Strategy Team will then prepare a report for the Service Director Property, who will make a final decision on the proposed CAT as soon as possible.
- It is hoped that the Lease can be agreed during October/November 2016 and that H&BCC can commence their occupation by the time the current Lease is surrendered back to the council.

For further information please contact:

John Bos: 0117 903 6440 or [john.bos@bristol.gov.uk](mailto:john.bos@bristol.gov.uk)

For more details about the CAT process followed for this property, please visit: [www.bristol.gov.uk/henburycentre](http://www.bristol.gov.uk/henburycentre)